

1.0 Revenue Projects Live from Previous Years

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Kirkstall Ward Pot	Kirkstall Members	£ 2,859.25	£0.00	To support Member led projects in the Kirkstall Ward.	Kirkstall Members had indicated that they would like to use the balance of the Kirkstall Revenue Budget to support the costs of establishing a community hub for Hawksworth Wood within the vacant rooms adjacent to Hawksworth Wood Children's Centre. However, Children's Services have now indicated that they will need the use of these rooms for core service delivery. Kirkstall Members will need to consider how else they may wish to use this funding.
Hyde Park Neighbourhood Board	WNW Area Support Team	£ 13,000.00	£0.00	To deliver additional improvements/initiatives to tackle deprivation within Hyde Park, which fall outside the normal service delivery. Concentrating on crime and grime issues including fly tipping, litter, graffiti, refuse collection, burglary anti-social behaviour and parking issues.	Funding has been earmarked by the Hyde Park Board to cover the cost of a Parking Survey for the Hyde Park area. Highways have undertaken the survey but we are still awaiting their final report. This work has been much more extensive than first envisaged and demand on Highways has been high due to other high profile schemes. We are now in the process of organising meetings with Ward Members and Highways to discuss with members the findings of the survey and the options which could be considered to deal with the parking issues. This will enable us to complete payment.
Environmental Services Co-ordinator	WNW Locality Team	£ 18,295.00	£ 18,295	To employ a senior technical enforcement officer in order to further enhance the new service the Locality Team now offers. The multi skilled officer will direct the cleansing staff through local management and co-ordination, and carry out enforcement duties when required. The role will supplement the current supervision and management arrangements	The post holder has been heavily involved in an intensive operation within Hyde Park & Woodhouse. The operation tackles a number of environmental issues in the area, including bins being left on the street. During the last quarter the Dedicated Environmental Services Co-ordinator has spent a lot of time working closely with the Area Support Team to plan and coordinate Student Changeover.
NEET New Start	The City of Leeds YMCA	£ 3,761.00	£ 3,760	To engage with young people between the ages of 14 -16, currently at risk of exclusion from school, and those who are excluded and not in education. Simultaneously the project aims to engage with 16-25 year olds who are currently not in education, training or employment (NEET).	During this quarter the group have commenced with a further 10 week learning programme to 6 NEET young people predominantly from the Hawksworth Wood area. The programme focused on developing leadership skills in young people and is accredited through the ASDAN Short Course Leadership Award. The course includes development of effective communication skills, developing personal confidence in tackling challenging situations, heightening aspirations and developing trust. Participants have undertaken a team building challenge at Leeds Wall, taken part in experiential learning sessions around personal motivation and aspiration and are due to visit Leeds University as part of the programme's commitment to support participants into further training, education and employment. Course participants, both current and from the previous course, have taken part in an Emergency First Aid at Work course. All participants from the previous 10 week programme continue to be supported by the Training and Development Officer. One participant was successful in obtaining an interview for employment, whilst two others are being supported with applications to further training. The group are currently investigating avenues for further funding beyond the life of this project, in order to expand the training available, hopefully to incorporate a sports leadership programme.

Caring together.... Moving forward	Caring together	£ 1,822.00	£ 994	To allow the group to return to Woodhouse Community Centre, following an asset transfer from Leeds City Council to Oblong.	The group have been back in their office base at Woodhouse Community Centre since May 2012 together with a number of their regular groups and activities. Funding has continued to be drawn down since then and it is envisaged that the project will be complete by the end of Q3.
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2.0 Revenue Projects - 2013/14

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Small Grants	WNW Area Support Team	£ 12,325.00	£ 4,035	To provide a budget for community and voluntary groups to apply for funding for small grants.	To date, 12 small grant applications totalling £5,310 have been approved.
Skips	WNW Area Support Team	£ 3,419.00	£ 1,109	The skips budget provides skips to environmental group, allotment associations etc for community clean ups.	To date, 5 skips totalling £1,233.60 have been approved.
Consultation and Engagement	Area Support Team	£ 1,500.00	£0.00	A budget for community engagement and promotion that will provide a flexible resource to engage with local communities and create promotional materials to raise awareness of specific services and initiatives. The actual projects supported by the budget will be agreed through the Neighbourhood Partnerships but could include leaflets, posters, brochures and venue hire for community events.	
Festive lights	Leeds Lights	£ 12,325.00	£0.00	To pay for the hire of festive lights between October 2013 and January 2014 for Weetwood, Meanwood, Headingley, Otley Road, North Lane, Kirkstall, Hyde Park, Woodhouse, Woodsley Road and Little London.	The festive lights are currently being put up throughout the area prior to being switched on in November. The lights will remain lit until the New Year.
Kirkstall Festival	Kirkstall Festival Committee	£ 5,000.00	£0.00	Kirkstall Festival is an annual event bringing together the local community at Kirkstall Abbey with entertainment, competitions, stalls and food. The event regularly attracts over 10,000 people and is organised and run by a group of dedicated volunteers. Area Committee funding is used to hire a stage, marquee, dance floor, tables and chairs.	Over 15,000 people attended Kirkstall Festival on 13th July 2013. Two separate stages and marquees were provided. The main stage and the youth stage hosted over 12 live acts. Several local groups took part in the activities including schools, church groups, charity groups, scouts, sports clubs and other locally based groups and societies.
Hyde Park Unity Day	Hyde Park Unity Day	£ 5,000.00	£ 5,000	Hyde Park Unity Day is an annual festival held on Woodhouse Moor for the local community. Activities include live bands, stalls, children's entertainment and art workshops. It celebrates the cultural diversity of the area and has activities for all ages. The Area Committee funding will be used for security, fencing and the hire of the main stage.	Unity Day 2013 was a great success, with around 6000 people enjoying the day and 150 volunteers contributing to a brilliant atmosphere with a wide range of activities on offer. The music performances gave platforms to local bands to play to a large audience and promote their work. The children's area was extremely popular, with crafts, cartoon workshops, swing boats and face painting. Unity Garden held arts and crafts workshops, with lantern making, woodwork and other activities. The Memory Lane elderly citizens tent was larger this year and saw tea dances, live bands and free tea and cake, run by Swarthmore College and local elderly citizens groups. The dog show was as popular as ever.

Community Planner	Planning Services	£ 40,000.00	£ 10,000	To pay for a planning officer for the Inner North West area to assist with the Localism Act. The role will have an emphasis on neighbourhood planning - assisting communities to understand the new legislation, implementing the neighbourhood planning regulations, developing neighbourhood plans and facilitating increased participation of the community in the planning process.	A total of 6 significant planning applications/pre-planning enquiries have been discussed in the 3 Planning sub group meetings held since June. The Community Planner has advised ward members on 45 occasions in relation to planning applications and planning enforcement cases during this period. The Community Planner has continued to work with neighbourhood planning officers in the Planning Policy team to co-ordinate events aimed at ward members and community groups. The Community Planner has attended local meetings of Oblong and the North Hyde Park Neighbourhood Association and Little Woodhouse Community Association to discuss neighbourhood planning. They have also provided assistance to the Far Headingley, Weetwood and West Park NDS Steering Group who have been working on a revised and updated version of their Neighbourhood Design Statement. This included representing the Steering Group at the internal Council Planning Board meeting to approve a public consultation strategy and arranging a meeting with Leeds Metropolitan University.
Dedicated Environmental Services Co-Ordinator – INW	WNW Locality Team	£ 18,295.00	£ 18,296	To pay for a senior technical enforcement officer in order to further enhance the new service the Locality Team now offers. The multi skilled officer will direct the cleansing staff through local management and co-ordination and carry out enforcement duties when required. The role will supplement the current supervision and management arrangements	This is a continuation of the post recruited to in 2012/13 detailed above. This financial year the Environmental Services Co-ordinator has been working on a range of key environmental issues throughout the Inner North West specifically coordinating the additional Locality Team resource for Student Changeover and has this year instigated the dedicated bulk waste collection service - Civics - to continue their regular duties across the city ensuring backlogs were tackled; activity for Freshers included ensuring regular flyering consent zone enforcement patrols and reviewing the boundary of consent zones. The postholder has put forward several recommendations for improvements to the Changeover and Freshers provision. He is also supporting the work on Alternate Weekly Collections and the ASHORE menu of options through briefing Councillors and supporting the resident consultation, continuing to liaise with Waste Management about street hotspots and looking at new litter picking routes as well as providing supervision to the bin crews. The postholder continues to maintain a presence throughout the Inner North West, speaking at resident forums and to tenants groups. A full report to the INW Environment Sub Group about the work of Co-ordinator is also provided.
Additional refuse collection for student changeover	WNW locality team	£ 10,000.00	£0.00	The service is applying for funding to hire an additional vehicle (26 tonne), plus staff for a period of 3 weeks. The service will stand the cost of the fuel and tipping charges for this vehicle.	The vehicle was used during the Student Changeover period to provide additional capacity to the Waste Management Service. This helped ensure that streets in the ASHORE area had a biweekly collection during this busy time.
Additional staff for Woodhouse	Community Safety	£ 11,762.00	£ 11,762	To fund additional dedicated staff to curtail anti-social activities on Woodhouse Moor and educate visitors on issues of Parks Byelaws.	The dedicated Woodhouse Moor Parkswatch Patrol started in April and ran until the end of June. The patrol staffing consisted of one officer working from 12.00.p.m - 21.00.p.m. on Wednesdays, Thursdays and Fridays. Two officers working from 12.00 - 21.00 pm on Saturdays and Sundays. The officers were a highly visible patrol service utilising an electric buggy to access the whole park. Their brief was to provide a positive presence and to deal with any issues by the methods of liaison and education. The scheme was aided by additional signage which was visible at all access points. It is worth highlighting that the dramatic improvement has been achieved without the need to prosecute any offenders as all persons dealt with either complied with officers or left the park.

Leave Leeds Tidy	Leeds University Union	£ 10,000.00	£ 10,000	To minimise waste and increase recycling over the student changeover period. The scheme employ's Leave Leeds Tidy (LLT) wardens to deliver publicity about how to dispose of household waste and LLT branded collection bags for clothes and re-useable items. Items collected are given away at free shops at the universities and local neighbourhoods or recycled through donations to homeless charities.	Action Days were held in partnership with two charities: St Vincents and Emmaus. Drop-off points were set up around selected areas in Hyde Park and Headingley to collect unwanted items. These items were then recycled and sold by St Vincent's and Emmaus in their charity shops. 8 Leave Leeds Tidy Champions were employed whose role was to deliver advice, information and support to students and longer term residents. By going door-to-door in Hyde Park, Woodhouse, Headingley and Burley, the Champions were able to exceed the targets set out relating to the numbers of people they spoke to. Love Leeds Charity Shop in Leeds University Union was set up to help manage and distribute the large volume of donations on an annual basis and also to help fund the annual Leave Leeds Tidy Changeover project.
EnviroMET	Leeds Met Students' Union (CALM Volunteering)	£ 5,000.00	£0.00	To fund a part time Project Worker to coordinate environmental projects and new initiatives and cover relevant training costs for the post.	A project worker was successfully recruited and took up the post on 27th August. The Project Worker has made links with two Residents Associations: Ash Road and Little Woodhouse, and has started discussions with them around the potential to organise a clean-up in their areas. The Project Worker aims to plan and deliver a clean-up in both areas before the University Christmas break. The Project Worker has recruited a student volunteer who is keen to lead the Student Friends of Woodhouse Moor Group and the event on Woodhouse Moor. Their first planning meeting was held on 30th September. The recruitment of volunteers during freshers week proved to be very successful.
Community Development Worker Post	WNW Area Support Team	£ 15,873.00	£0.00	To employ a jointly-funded community development worker for Inner North West and Outer West. The post holder will work directly with individuals and community groups to provide practical advice to develop their capacity to deliver projects and represent the needs of local communities. This will create a new opportunity for Area Committees to directly respond to the needs of local groups, who may have the aspiration to do more in their community, but require some help and advice to organise their activities and access funding.	The Area Committees have undertaken a tender process to select a VCFS organisation to deliver the community development project on their behalf. The organisation is now in the process of recruiting to the post of Community Development Worker.
Aireborough Summer Activities	Aireborough Summer Activities Scheme	£ 1,781.00	£ 445	To run a holiday play scheme for children aged 4-19 years old with moderate to severe learning and/or physical disabilities who live in Outer North West and Inner North West Leeds.	Separate trips and activities for under 8's, 9-12's and 13+ age groups were organised including trips to the donkey sanctuary, farmer James play barn, Sensory Leeds, an obstacle course, a water play area, go-karting, a trip to the cinema in Leeds and swimming at Aireborough leisure centre followed by a lunch at McDonalds. Other activities included baking and trampolining.

Volunteering Options	Community Action Little London & Servias (CALLS).	£ 4,353.00	£ 1,451	To employ a part-time Volunteering Co-ordinator for 6 hours per week for 26 weeks, including travel and transport and IT provision. The funding will also be used to publicise volunteering in the area, produce a community volunteering event, and develop a bespoke volunteering handbook	The Volunteer Coordinator has been recruited and commenced work on 9th May 2013. All new and existing volunteers have undergone a new induction procedure, including health & safety/risk assessment, an initial assessment of training needs and completion of a training and development plan. The first volunteering event took place on Saturday 6th July as part of the Little London Community Day. The current volunteers were awarded with a certificate of volunteering achievement and a small gift voucher in recognition of their contribution to CALLS. A personal development residential was held from 29th -31st July at Northern College (near Barnsley) and another residential weekend for volunteers in the local area is planned for the end of October 2013. This will be a counselling skills course. The Volunteer Coordinator is updating all of CALLS policies to ensure they meet the needs of volunteers and the organisation and these will be available in a Volunteer's Handbook.
Temp dedicated - Out of hours noise service	Community Safety OOH Noise Service	£ 15,025.00	£0.00	To provide a dedicated mobile patrol and response service within specific hotspot areas to deal with the anticipated increase in levels of noise complaints during student Changeover and Freshers weeks in June/July and September/October.	The dedicated mobile noise patrol and response service was in place for the Changeover period and then again to cover the Freshers period. Over the three weekends of Changeover the crew responded to 46 reports of Noise Nuisance and approached 12 properties when noise was witnessed. All requests to turn down the noise were adhered to and any advice given by the officers on noise levels was well received by the students. The majority of the officer time was spent patrolling those streets which had been identified as 'hot spot' areas. Feedback was received from the patrols that they could be more effective at busier times of year when noise is more of a problem, following this the coverage for Freshers was changed to be six weeks long but only on Friday and Saturdays. During the first four weeks of the September and October coverage the crew has responded to 56 reports of Noise Nuisance and approached 20 properties where noise was witnessed. The project will continue for two further weekends on 12th and 13th October ending on the 19th and 20th October.
Far Headingley, Weetwood and West Park Neighbourhood Design Statement (SPD)	Far Headingley Village Society	£ 1,098.00	£0.00	To pay for a "give notice" by local advertisement to advertise the updated edition of the 2005 Neighbourhood Design Statement (NDS) and subsequent Council adoption as a Supplementary Planning Document (SPD). The NDS is an important planning document outlining key characteristics of the neighbourhood which the local community is keen to retain and improve and which developers must have regard to when applying for planning permission.	The 'Statement' is now in its 6th draft and currently going through the planning officer consultation process. The planning officer has asked for further consultation with Leeds Metropolitan University, the owners of Beckett Park campus which lies within the project study area. A meeting took place on 17th September and the document is being slightly amended to take into account comments arising from that meeting. This will result in a 7th edition draft.
Headingley Litfest 2014	Headingley LitFest, subgroup of Headingley Network	£ 3,000.00	£0.00	To deliver the Youth Programme of Headingley LitFest, which will take place in March 2014. Children and young people will be introduced to writing and performing their own original poetry and prose through a series of workshops run by professional published poets/writers/performers	Negotiations with a number of schools in INW are ongoing to hold poetry workshops and final 'slam' event in late March 2014. Shire Oak, Spring Bank and Weetwood primary schools are already on board. Negotiation with two more schools is yet to be finalised. A workshop leader is currently working with the headteachers of these schools to set up the series of workshops and final events. It is expected that overall 60 pupils aged between 12 - 17 years old will be engaged from Lawnswood School and 150 pupils aged between 9 - 10 years from primary schools will also be involved. The work with all the schools is publicised in the LitFest main brochure, described on the Litfest blog and also in school newsletters and special display material that has been exhibited in Headingley Library.

Diwali festival	Hindu Temple	£ 2,000.00	£0.00	To cover the cost of the hire of Leeds Town Hall to hold the 2013 Diwali Festival.	The Town Hall has been booked and the group is now in the final stages of planning for the festival. The final report will be reported back to Area Committee in the December monitoring report.
Reach out and Touch	Hawthorn Older People Support Services - HOPS	£ 9,000.00	£0.00	To employ a part time worker to engage older people who currently do not take an active role in their community for a number of reasons.	The worker was appointed in June and has been actively engaging with older people in the Hawthorn Wood community to establish what support they require to stay in their own homes and how their health and wellbeing can be improved.
Community Engagement	Older People's Action in the Locality (OPAL)	£ 8,985.00	£0.00	To pay for the recruitment of a part time Community Engagement Worker to set up and run a weekly luncheon club and a fortnightly coffee afternoon for the residents of Ireland Wood.	A Community Engagement Worker started at OPAL on 1st July working 14 hours per week. Ireland Wood coffee afternoon continues to be held every 2nd and 4th Thursday of the month and attendance has increased to approximately 15 people each time plus 4 volunteers. A programme of activities has been set including games sessions, quizzes and a talk from a solicitor. The luncheon club has been running for 3 weeks and is a success, starting with 25 people attending and increasing to 30. Three of the volunteers do not speak English as a first language so volunteering with the luncheon club is helping them improve their English and also integrate with the community in a setting which is safe, friendly and non-judgemental.
Expanded door-to-door supermarket shopping service	Older Wiser Local Seniors (OWLS)	£ 2,500.00	£ 625	To support the development and running costs of a door-to-door shopping service for local older people who have difficulties shopping; including people with mobility problems, dementia and visual impairment.	26 residents from Burley, Hyde Park, Little Woodhouse, Headingley, some parts of Kirkstall, Weetwood and West Park have joined the scheme. Members are collected from their house in a minibus and taken to Kirkstall Morrisons. They have an hour and a half hour of shopping time and they are then taken home in the minibus. Their shopping is carried inside their homes by volunteers.
Healthy Living Outdoors Action Days	Voice of Quarry Mount	£ 2,500.00	£ 2,467	To install flower and vegetable beds in the grounds of Quarry Mount Primary School and also to support Voice of Quarry Mount to hold regular Action Days in the grounds for the wider community to attend.	An Action Day was held and attended by a number of pupils and community members. Young people enjoyed free healthy eating samples and took recipes cards home to try themselves. They also learned about lifecycles and helped to plant planters in the beds provided. Quarry Mount School has agreed to set up an open gardening group to continue planting vegetables on a regular basis. This will be linked in with the healthy living curriculum.
Childrens Champion	St Mary's Church, Hawthorn Wood	£ 5,000.00	£0.00	To pay for the employment of a part time children's champion, whose role will be to support the transition of children from primary into secondary education.	The Childrens Champion has now been in post for a number of months and is working with a range of young people on the Hawthorn Wood estate.
Woodsley Employability Project	Woodsley Road Multicultural Community Centre	£ 7,550.00	£0.00	To assist the BME communities of Hyde Park & Woodhouse, Burley and Kirkstall areas to improve their chances of employability and help them to get on to the career ladder.	Workshops have been held three times a week for three hours each between July and September. So far 9 people have benefited from the project both male and female and aged between 18 - 40 years old. The project has helped these individuals to improve their CVs, search for appropriate jobs on the Job Centre website and supported them to apply for those jobs. It is anticipated that the next quarter will be even more successful as a number of companies will be hiring for the Christmas period.
Fit Kids	Young Minds	£ 5,430.00	£0.00	To run workshops and fitness classes at Woodsley Road Community Centre for around 25 young people for over 48 weeks, aimed at tackling anti-social and criminal behaviour	The Young Minds' Fit Kids project has started with great success, 21 young people between the ages of 10 – 17 have joined the scheme and regularly attend the weekly sessions. Each session starts with exercises to warm up and then moves onto other physical and recreational activities. Workshops are also held informing the young people of the dangers of anti-social behaviour and other criminal activities. A guest from West Yorkshire Trading Standards attended one of the sessions to discuss the harm of Shisha and niche tobacco. The session went really well and further workshops are planned as part of the project.

3.0 Youth Activities Fund - Projects 2013/14

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Back Yard Breeze	LCC Out of School Activities Team	£ 3,600.00	£0.00	LCC Out of School Activities Team to deliver six Backyard Breeze sessions during the Summer. Two in Hyde Park & Woodhouse, two in Kirkstall and two in Weetwood. Although there will be no events specifically held in Headingley, due to lack of suitable locations within this ward, a number of the above events will be held close to the Headingley boundary with the other wards in order to address this.	Six Backyard Breeze sessions were held over the Summer. Consultation was undertaken as part of the sessions which will help direct development of future projects to be funded by the Youth Activities fund.